

At a MEETING of the **LEISURE & CULTURE DUNDEE BOARD** held at Dundee on 25th January 2021.

Present: -

Sinclair AITKEN
George LAIDLAW
Stuart CROSS
Michael MARRA
Ian MATHERS

Moira METHVEN
Judy DOBBIE
Will DAWSON
Christina ROBERTS

Anna DAY
Nasreen MOHAMMED
Sue MOODY

In attendance: -

Paul HENEHAN, Service Manager, Support Services
Graham WARK, Head of Sports and Leisure
Billy GARTLEY, Head of Cultural Services
Jayne GAIR, Head of Libraries and Information Services
Sandy FLIGHT, Head of Corporate Finance, Dundee City Council

Apologies for absence had been intimated from Joanne SCOBIE and Greg COLGAN.

Sinclair AITKEN, Chairperson, in the Chair.

1. WELCOME/DECLARATIONS OF INTEREST AND APOLOGIES

The Chair welcomed those present to the meeting.

Standing Declarations of Interest: Judy Dobbie as an employee of Dundee City Council.

Stuart Cross as a Board Member of OSCR.

2. MINUTES

i. Minute of Meeting held on 16th December, 2020

The above minute was submitted and accepted as a correct record.

3. MATTERS ARISING

i. DCC C2022 – Community Hubs Update

It was noted that the Sub Group had met, with another planned. A report was being prepared which outlined strategic and operational concerns that had been raised, which would be shared with the Sub Group.

Assurances were given to the Board that the consultation process was still ongoing, and that there was scope for Leisure & Culture Dundee being involved in further discussions with Dundee City Council prior to any decisions being made.

ii. Franchisee at Olympia

Discussions were continuing with Dundee City Council to consider all options available to Leisure & Culture Dundee in order to resolve this. Once all information was available this would be shared with Board members.

4. FINANCE AND BUSINESS DEVELOPMENT

i. Unapproved Minute of Finance Committee of 20th January 2021

The above unapproved minute was submitted for information and record purposes. It was noted that to date the amount of financial support to be given to both Dundee City Council /Leisure & Culture Dundee was still undecided, however any losses incurred would be underwritten by Dundee City Council through the Letter of Comfort.

ii. Confidential L&CD Updated Financial Position – Financial Year 2020/2021

There was submitted Report No L&CD 03-2021 by the Head of Support Services providing the Finance Committee with information relating to the financial position of the organisation in the current financial year at the date of the report as a result of the current COVID-19 pandemic.

5. CONFIDENTIAL – L&CD BUDGET PROPOSALS 2021-2023

There was submitted Report No L&CD 04-2021 by the Managing Director outlining the background to the challenges facing Leisure & Culture Dundee and providing proposals for setting a balanced budget for 2021-22. The Managing Director briefly outlined the content of report to members, after which Board were given an opportunity to discuss and comment on its content.

6. CONFIDENTIAL – DUNDEE CITY COUNCIL PROPOSAL – LYNCH CENTRE

There was submitted Report No L&CD 02-2021 by the Managing Director briefing the Board on the proposal to be presented to the Policy and Resources Committee on 25th January 2021 regarding Leisure & Culture Dundee's Lease of the Lynch Centre, and providing background financial information to inform the Board's consideration of this proposal to renounce the existing lease.

7. HR AND EQUALITIES

i. Unapproved Minute of L&CD HR and Equalities Committee of 13th January 2021

The above unapproved minutes were submitted for information and record purposes.

It was noted that the minute made reference to Report No L&CD1-2021 which sought approval for a mechanism to identify and progress exceptional essential vacancies for the duration of the recruitment freeze currently in operation within the organisation. It was agreed that the Board be sent a copy of this report and intimate agreement of its content as soon as possible.

8. HEALTH & SAFETY AND PROPERTY

i. Health & Safety and Property Committee

It was noted that the next meeting of this Committee would be held on 11th February 2021. A query was made regarding the repair programme for Olympia and it was agreed that a full update of repairs required would be forwarded to the Committee before its next meeting.

9. DATE OF NEXT MEETING

i. Proposed date of AGM

Wednesday 17th February 2021

It was noted as this date had been subject to agreement of the Letter of Comfort by the Auditors, it would be preferable to postpone this until 31st March 2021,

ii. Date of Next Board Meeting

Wednesday 31st March 2021.

Sinclair AITKEN, Chair