

At the THIRTEENTH AGM of **LEISURE & CULTURE DUNDEE** held at Dundee on 27<sup>th</sup> November, 2024.

Present: -

#### MEMBERS

Dundee City Council (Greg COLGAN – nominated representative)  
Dundee City Council Nominees Ltd (Robert EMMOTT– Director)

#### BOARD

Sue MOODY  
Judy DOBBIE  
Will DAWSON  
Nasreen MOHAMMED  
Emma DONALDSON  
Kris BRYCE  
Colin MCLEOD  
Steve GRIMMOND  
Kevin KEENAN

#### IN ATTENDANCE

Paul HENEHAN, Head of Support Services  
Keith MacPherson, Henderson Loggie  
Anna Day, Head of Libraries and Cultural Services

Apologies for absence had been intimated from Cllr Ken Lynn.

Sue MOODY, Chair, Leisure & Culture Dundee, in the Chair.

#### **I WELCOME**

The Chair welcomed those present to the meeting and apologies for absence were noted.

#### **II MINUTES**

The minutes of the twelfth Annual General Meeting held on 11<sup>th</sup> December, 2023 were submitted and accepted as a correct record.

#### **III MATTERS ARISING**

There were no matters arising.

#### **IV CHAIRPERSON'S REPORT**

The Chair paid tribute to the Management Team and their staff for their commitment throughout the year, particularly during some challenging times. It was noted that progress had been made on a number of matters by the Team, due to their hard work and dedication. The Chair also welcomed the new heads of Service for Leisure and Sport and Libraries and Cultural Services. All frontline staff were also thanked for their dedication, enthusiasm, commitment and professionalism. Tribute was also paid to all Board members for their efforts throughout the period, with new Board members being welcomed to their first AGM. The Chair further paid tribute to retired Trustees, and the impact they had made in their role as a Trustee.

The Chair paid Tribute to Councillor Malone, whose loss was sadly felt, noting his passion and commitment to the Board. Thanks were also given to partners within Dundee City Council for the support which had been given to Leisure & Culture Dundee.

## **V ANNUAL REPORT AND ACCOUNTS 2023/2024**

- (i) Audited 2023/2024 Statement of Accounts together with the Reports of the Trustees and of the Auditors

The report and Financial Statement for Year ending for 2023/24 were submitted. The Head of Corporate Services spoke to the report, noting that it confirmed that Leisure & Culture Dundee continued to be a going concern. The Board had approved the accounts and agreed that they be presented at the AGM. A query was raised regarding the increase in Pension costs, and it was noted that this was due to actuarial recalculation of the Pension fund which would not be a recurring cost, but this was an adjusted cost. Previous year audit fees included additional works for establishing that the Board was a going concern. A tender process for reappointment of Auditors would be undertaken next year, to be led by the Audit and Risk Committee. Reassurance was also given that processes were in place to prevent duplicate payments from being made.

- (ii) **Appointment of Auditors**

The Board agreed that Henderson Loggie be appointed as Auditors, noting that a full recruitment process would be held for the following year.

## **VI TRUSTEES – RETIRALS/ RE-APPOINTMENTS**

The Board noted and agreed the undernoted retirals/resignations/appointments: -

- (i) Re-appointment

Reference is made to Article IV (i) of the minute of meeting of the Board held on 20 November 2024 and approval was sought by way of resolution below, for Will Dawson to be reappointed as an Elected Member Charity Trustee until the Fourteenth AGM to be held in November 2025:

*In accordance with Article 69, the provisions of Article 68 be waived in relation to the continuation of Will Dawson as an elected member charity trustee until the AGM in November 2025 on the grounds of exceptional circumstances brought about by the resignation of one elected member charity trustee and the death of another elected member charity trustee during 2024. This extension is required because of the provisions of Article 77.*

This proposal was approved by the meeting.

- (ii) Resignations

The Board noted the resignations of:

- George Laidlaw, Independent Trustee, whose term concluded with effect from 31 January 2024.
- Anna Day, Independent Trustee, with effect from 11 March 2024.
- Lynne Short, DCC Appointed Elected Member Trustee, with effect from 28 October 2024.
- Emma Donaldson, Independent Trustee and Chair of Finance and Performance Committee, with effect from 13th AGM on 27 November 2024

- (iii) The Members noted with sadness the passing of Councillor Charlie Malone on 29 July 2024, who had been a DCC Appointed Elected Member Trustee since 2021.

- (iv) Appointments

- Kris Bryce, Independent Trustee, joined the Board with effect from 31 January 2024, when he replaced George Laidlaw
- Following the resignation of Councillor Lynne Short, Dundee City Council, at its meeting held on 28 October 2024, confirmed the appointment of Councillor Ken Lynn to the Board of Leisure & Culture Dundee, with immediate effect
- Following the sad passing of Councillor Charlie Malone, Dundee City Council, at its meeting held on 18 November 2024, confirmed the appointment of Bailie Kevin Keenan to the Board of Leisure & Culture Dundee, with immediate effect

(v) Vacancies

The Board was asked to note two current vacancies which were subject to an on-going recruitment process being conducted by the Nominations Committee and through the engagement of recruitment agency FWB Ltd:-

- Independent Trustee Vacancy – to replace Anna Day
- Independent Trustee Vacancy – to replace Emma Donaldson

**VII CLOSE OF MEETING**

The Chair thanked all those present for their attendance and the meeting closed.

Sue MOODY, Chair.