

For Office Use Only:

Promotion Code:	Company Name:	Employment Verification:
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1. Type of Membership (tick box); All prices are per month – for Single complete Parts 1, 2 & 5, for Couple 1,2,3 & 5, for Family 1- 5

Platinum Single £29	Platinum Couple £50	Gold Single £25	Gold Couple £40	No of Children £13
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2. Personal Details

Customer No:	Card No:	Discovery Card/NEC No:
Surname:	Title: Mr/Mrs/Miss/Ms	First Name:
Date of Birth:	Occupation:	
Address:		
Town:	Postcode:	
Daytime Tel. No.	Evening Tel. No	
Mobile:	e-mail Address:	
Activities interested in:		

3. Couple Membership

Customer No:	Card No:	Discovery Card/NEC No:
Surname:	Title: Mr/Mrs/Miss/Ms	First Name:
Date of Birth:	Occupation:	
Daytime Tel No.	Evening Tel No.	
Mobile:	e-mail Address:	
Activities interested in:		

4. Family Membership

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Child's Name:	Date of Birth:	M / F	Customer No:
Child's Name:	Date of Birth:	M / F	Customer No:
Child's Name:	Date of Birth:	M / F	Customer No:

- This Application form is processed in accordance with the data protection act 1998. If you do not want us to transfer any personal details such as name, address etc on to another organisation participating in the card scheme then don't tick this box.

Please note that by NOT ticking the box you will need to reapply separately to have additional services added to the card. ☐

Membership Payment Terms

- 1st payment in cash/cheque/debit or credit card at time of joining.
- Monthly Direct Debit or Dundee City Council Payroll (By completing and signing the Direct Debit Mandate or Payroll Deduction Form)
- Paid in full annually – by cash/cheque/debit or credit card at time of joining.
- Two Months notice required to cancel

(All cheques should be made payable to Leisure & Culture Dundee)

5. Declaration

I have read and understood the terms and conditions overleaf. I agree to abide by the Terms and Conditions of Membership and all of the Rules and Regulations.

Signature: _____ Date: _____

Signature: _____ Date: _____

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DIRECT DEBIT/PAYROLL PAYMENT METHOD	FULL PAYMENT METHOD
1 st Monthly Payment: £ _____	Amount Paid _____
DD/Payroll Commencing: _____	
Processed by: _____	Date: _____



Leisure & Culture Dundee

working in partnership

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Leisure & Culture Dundee
Olympia
3 East Whale Lane
Dundee, DD1 3JU

Originator's Identification Number

5 | 5 | 7 | 1 | 4 | 3

Name(s) of Account Holder(s)

Reference Number (For Office Use Only)

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Bank/Building Society Account Number

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Branch Sort Code

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Instruction to your Bank or Building Society.

Please pay Leisure & Culture Dundee Direct Debits from the account detailed in this Instruction subject to the Direct Bank/Building Society Account Number Debit Guarantee. I understand that this Instruction may remain with Leisure & Culture Dundee and, if so, details will be passed electronically to my Bank/ Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager

Address

Postcode

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.
Should you require a full size direct debit form please contact 01382 4333524

This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Leisure & Culture Dundee will notify you fourteen working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Leisure & Culture Dundee or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

LEISURE & CULTURE DUNDEE

TERMS AND CONDITIONS FOR MEMBERSHIPS

Payment Options

Payment will be accepted by the following methods, please keep your till receipt as proof:

- Debit / Credit Card, cash or cheque, with a valid cheque guarantee card, for Pay in Full Memberships
- Direct Debit (1st payment in cash, cheque or Debit/Credit Card at time of joining)

Please note, first payment is variable based on date of joining. Memberships taken out up to the 15th will pay until the end of that month. For memberships taken out from the 16th, payment will be for the remainder of the month, plus all of the following month.

General Terms and Conditions

1. Membership fees are non refundable.
2. Applicants must provide proof of address and photographic identity for all membership types.
3. Upgrades and changes to the membership type will be permitted at the discretion of Leisure & Culture Dundee.
4. Leisure & Culture Dundee must be notified of any change of address or change of entitlement. It is the responsibility of the Member to provide Leisure & Culture Dundee with the correct information and required authentication documents.
5. Leisure & Culture Dundee reserve the right to review the monthly membership fees at 6 month intervals (April & October) and payments may be increased at these times. The member will be given one month's notice of any proposed increase.
6. All Student applicants must be in full time education and hold a current matriculation card, which must be shown at time of application. When the Student status has expired, the member will have to prove continued eligibility or be transferred onto a standard membership. Students renewing membership will be required to revalidate their application upon every renewal.
7. Where couple memberships are applied for, both applicants must be over 16 years of age and reside at the same address. Proof will be required for the residency of both applicants and they should both be present at time of application.
8. Children (Under 16) can be added to any membership for an additional fee with a maximum of 3 children per membership at the discretion of Leisure & Culture Dundee.
9. No refunds will be issued for Children booked onto any of our block booking activities e.g. swimming lessons, prior to taking out a membership. Memberships must be taken out prior to booking onto any of these block booking activities in order for the payment to be included within the membership.
10. The applicant will be responsible for monitoring his/her own physical condition whilst utilising equipment and should any unusual symptoms occur, the member must immediately advise a Leisure & Culture Dundee member of staff. Members should refrain from further usage and consult their GP.
11. The applicant confirms that the information given by him/her in answer to the Health and Fitness questionnaire is complete and accurate and that the member knows of no reason why he/she should not participate in an exercise programme. The applicant will notify Leisure & Culture Dundee of any changes to his/her physical condition, which renders the answers to the Health and Fitness questionnaire incorrect. The applicant enters into any exercise programme entirely at his/her own risk.

Cancellation

12. Direct debits are a legally binding contract between the member and Leisure & Culture Dundee, and represents a commitment to pay all monthly membership fees due. Notice of cancellation must be given in writing and final payment will be calculated based on direct debit deadline dates. No further payments will be required if cancellations are received before the 15th of the month. Cancellations processed after this date will require 1 further payment with usage extended to the end of the next month. Leisure and Culture Dundee reserve the right to charge an administration fee should any member cancel within the first 3 months of their membership. Leisure and Culture Dundee will always confirm final payments and membership end dates. It is the responsibility of the member to contact Leisure and Culture Dundee if no response is received within 14 days of the cancellation being submitted.
13. Members cancelling their membership will not be entitled to re-join the scheme under any promotional offers for a period of 3 months after their membership has expired. Members can however, re-join on a standard membership at any time.
14. If a membership is cancelled when a child is still participating in a block booking activity, all remaining sessions after the membership termination date must be paid for separately at the venue.
15. If a Direct Debit Payment is cancelled by the member without submitting a cancellation request, a letter will be sent advising of the outstanding amount due for the cancellation period. The membership will be suspended until payment has been received and the member will not be permitted to re-join the scheme until all outstanding amounts are paid in full.

Membership Cards

16. All lost, stolen and damaged membership cards must be reported as soon as possible to ensure a replacement card can be provided. Leisure & Culture Dundee, reserve the right to apply an administration fee for lost or damaged cards. If the membership is on a National Entitlement Card, you should report it to Dundee City Council at Dundee House, North Lindsay Street to arrange for a replacement.
17. Leisure & Culture Dundee will not be responsible for the loss of any information stored on the card.

Management Rules

18. Membership cards must be produced whenever the member wishes to gain entry. Only the member may take advantage of the membership. Any attempted use, other than by the member, will result in cancellation of the membership with no refund.
19. Leisure & Culture Dundee reserves the right to refuse any application for membership.
20. Leisure & Culture Dundee reserves the right to refuse admission or ask any member to leave if they are in breach of any of the rules. In such cases, memberships may be terminated and there will be no refund of any fees paid.
21. All activities and facilities are subject to availability. Leisure & Culture Dundee reserves the right to cancel, suspend, withdraw or amend any activity or venue. Venues may be subject to periods of closure for emergency, planned maintenance or other business reason, details of which will be advertised within the specific centre prior to closure.
22. By taking out the membership, the applicant is confirming that they have read this agreement in its entirety, understands its contents completely, has taken all such independent advice on it as he/she wishes and accepts all of the terms and conditions contained within it.

All data collected is in accordance with the Data Protection Act 1998.