

At the FOURTH AGM of **LEISURE & CULTURE DUNDEE** held at Dundee on 18th November, 2015.

Present:-

MEMBERS

Dundee City Council (David MARTIN – authorised representative)  
Dundee City Council Nominees Ltd (Stewart MURDOCH and Marjory STEWART - Directors)

BOARD

Sinclair AITKEN  
Alice BOVILL  
Gillian EASSON  
Brian GORDON  
Stewart HUNTER  
Richard McCREADY  
Laura MASON  
Ian MATHERS  
Stewart MURDOCH  
Alan RAE  
Craig SIMPSON  
Marjory STEWART

IN ATTENDANCE

Judy DOBBIE, Head of information & Library Services  
Caroline FINDLAY, Head of Support Services  
Billy GARTLEY, Head of Cultural Services  
Graham WARK, Head of Leisure & Sport  
Paul HENEHAN, Finance and Business Development Team Leader  
George HAY, Henderson Loggie, Independent Auditor

Apologies for absence were intimated from Bob DUNCAN

Sinclair AITKEN, Vice-Chair, Leisure & Culture Dundee, in the Chair

**I WELCOME**

The Chair welcomed those present to the meeting and apologies for absence were noted.

**II MINUTES**

The minutes of the third Annual General Meeting held on 7th November, 2014 were submitted and accepted as a correct record.

**III ANNUAL REPORT & ACCOUNTS 2014/2015**

The accounts of the Trust for the year to 31st March, 2015, together with the reports of the Trustees and Auditors, had been circulated.

George Hay, External Auditor, spoke to the accounts which showed, prior to deduction of pension liabilities, a surplus for the year of £56,000 on unrestricted funds and total cumulative reserve fund of £1.9 million.

Marjory Stewart, Finance Director, confirmed that £1.4 million of this total represented unrestricted funds of which £400,000 was the approved reserve and £650,000 was already committed leaving an available balance of £421,000.

The Members gave due consideration to the accounts and noted that the Board, at its meeting on 7th October, 2015 had formally approved the Report and Financial Statements for the year to 31st March, 2015 and remitted the signing of thereof to the Chair of Leisure & Culture Dundee.

#### **IV CHAIR'S REPORT**

Sinclair Aitken, Vice-Chair, spoke to the Chair's Report highlighting achievements in the three key delivery areas over the year including the successful integration of Dundee Ice Arena into the Trust, national coverage of the solar eclipse from the Mills Observatory, the "Roman Empire – Power & People" exhibition at The McManus, the widening portfolio of library services and the refurbishment of Lochee Leisure Centre.

Thereafter he thanked trustees, management and staff for their ongoing contribution and commitment to Leisure & Culture Dundee.

#### **V INDEPENDENT TRUSTEES**

##### **(a) REAPPOINTMENTS**

It was reported that in terms of Clause 65 of the Constitution of Leisure & Culture Dundee two out of the seven Independent Charity Trustees appointed by Dundee City Council should retire from office at the conclusion of each AGM but (subject to Clause 67) might be re-appointed under Clause 59.

It was therefore reported that it had been determined that Alice Bovill and Alan Rae should retire from office at the conclusion of the AGM.

It was further reported that Dundee City Council, at its meeting held on 26th October, 2015, had agreed to reappoint Alice Bovill and Alan Rae as Independent Charity Trustees, both of whom were therefore deemed to have held continuous office as charity trustees.

##### **(b) RETIRAL**

It was reported that Craig Simpson would retire as a trustee at the conclusion of the AGM.

Sinclair Aitken, Vice-Chair, expressed the appreciation of the Board for Craig's valuable contribution to Leisure & Culture Dundee and presented him with a gift as a token of appreciation.

In response Craig thanked the Board, management and staff for their support during his time as a trustee and, prior to appointment to the Board, as a member of a Stakeholder Group.

#### **VI CLOSE OF MEETING**

Sinclair Aitken thanked all those present for attendance and the meeting closed.

Sinclair AITKEN, Vice-Chair.